



“Supporting Potential and Existing Research intensive SMEs”

2nd Workshop

PRAGUE – 29&30 November 2007

Location of the meeting:

Institute of Philosophy

Academy of Sciences

Jilská 1

110 00 PRAGUE 1

29th November

09.15 Opening of the workshop - Welcome address from STSSCZ

09.30 Welcome from the coordinator

By Georges Massouras

09.45 WP4: Pilot action plans

Presentations by partners, 7 presentations (max 10 min per partner + 5 min questions)

11.45 Blueprint/Manual session: Presentation of draft version & design issues

By URENIO Team

- General remarks on the table of contents/short modifications
- Missing or incomplete chapters
- Presentation of the cover alternatives (decision from all partners)
- Design requirements and ideas for images or styling

12.30 Lunch

14.00 Blueprint/Manual session: Contents of each chapter - Validation

By URENIO Team

- Validation of short modifications;
- Validation of the title and the conclusions.

15.30 Coffee break

15.45 Blueprint/manual session: Workplan: final version, printing

By Regional Council of Lorraine, Sophie Torloting

17.30 End of the meeting

20.00 Dinner: Restaurant Parnas, Smetanovo nábřeží 1012/2, Praha 1

<http://www.restaurantparnas.cz/index.php?lang=en&akce=restaurace>



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**PROJECT FINANCED
BY THE EUROPEAN UNION**



30th November

09.00 Organization of the SUPER-SME final conference (objective; validation of agenda, speakers, communication plan)

By Regional Council of Lorraine, Sophie Torloting

10.00 Financial issues: final reports

By Regional Council of Lorraine, Sophie Torloting

- General remarks on the reports;
- Audit certificate;
- Deadlines (Auditing requirements for each partner).

11.15 Other issues

11.30 End of the meeting